

CODE OF CONDUCT

This system is part of the D6 Principal Plus software.

It is only applicable to learners from Grade 4 to Grade 7 and the LSEN class.

The code of conduct is applicable to all situations during which learners from Charlo Primary School are under the supervision of any staff member or employee of the school.

All violations are associated with one of four level:

LEVEL 1 - 3 demerits

LEVEL 2 - 6 demerits

LEVEL 3 - 12 demerits

LEVEL 4 - Learners involved in level 4 violations or any other conduct deemed serious enough, may be sent home immediately pending a disciplinary hearing within ten days of the transgression.

The violations associated with each level can be seen in the table below. This list may be expanded upon if necessary.



LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
<ul style="list-style-type: none"> Staying away from curricular activities without an excuse Forgetting books at home Eating in the classroom Throwing of objects in the classroom Homework incomplete Arriving late for class Dishonesty Continuous talking in class Back chatting a committee member Shouting out continuously Playing in the class Spitting on the school grounds Bad manners in public Bad manners during outings / assembly / lines Test not signed after being warned Playing in prohibited areas Incorrect appearance Leaving class without permission Disobedient behaviour Throwing of objects on the playground Running in the passages Mocking friends Riding skateboard / bicycle on the school grounds Copying homework Corrections incomplete Littering PT clothing not at school 	<ul style="list-style-type: none"> Blatantly disobedient behaviour Use of a cell phone during school hours Continuously interrupting lessons Swearing and abusive language Constant repeat of level 1 violations 	<ul style="list-style-type: none"> Leaving school grounds without permission Cheating during assessment Smoking Possession of pornographic material Bullying Fighting / Assault Theft Racism Sexual harassment Inappropriate material, literature or behaviour Damaging school property / Vandalism Arrogant behaviour towards an educator Threatening other learners 	<ul style="list-style-type: none"> Possession of drugs or alcohol Possession of dangerous weapons Sexual activity on school grounds Swearing at a teacher Assaulting a teacher. Includes pushing or shoving a teacher Gross misconduct that infringes on the dignity of another learner(s), staff member(s) or employees <p><u>COVID-19 transgressions that constitute serious misconduct:</u></p> <ul style="list-style-type: none"> Not wearing a face mask/shield or touching/pulling on another learner's mask Is guilty of not coughing or sneezing into a tissue or their elbow Is guilty of not adhering to social distancing by approaching another person closer than 1,5 m or embracing/hugging another person or shaking hands or kissing another learner Refuses to sanitise his/her hands before entering a classroom Walks around in the classroom or intentionally sits at a desk not allocated to him/her Refuses to be screened before entering the school premises Supplies false information on the screening questionnaire or during the screening process Does not inform the school that they have been in direct contact with a person who has tested positive for COVID-19 Intentionally places another learner's life at risk by not adhering to COVID-19 protocol

Only educators may log violations on the system. Each violation is accompanied by a description of what happened during the specific event. The description of the event must be completed in the home language of the learner(s) involved.

Principal Plus automatically generates the following letters after a certain number of demerits have been accumulated:

- 6 demerits - Notice letter of transgressions to parents
- 12 demerits - Notice of first detention
- 24 demerits - Notice of second detention
- 36 demerits - Notice of third detention / Notice of meeting with Head of Discipline and / or the Principal

Note that the number of demerits a learner has received is reset every term. No violations are however deleted from the system and thus the disciplinary history of the learner is at all times available if necessary.

Should a learner or his behaviour pose an immediate threat to a fellow student, staff member or employee, he or she may be sent home immediately while awaiting a disciplinary hearing which will take place within 10 days of the transgression.

Detention letters are handed out to learners on Fridays. Learners sit detention the following Friday.

Detention will be held in the 5E classroom from 14:30 to 15:30.

All educators will be given the responsibility of doing detention duty.

Chairperson of School Governing Body

Date