

# Prospectus

## CHARLO PRIMARY SCHOOL



## **Dear Parents**

A hearty welcome to you and your child at Charlo Primary. It is our sincere wish that your association with our school will be a long and very happy one. We therefore invite you to share any problem or milestone in your child's life with us. In this way we learn to love and understand each child as an individual.

I trust that we will have good co-operation.

Friendly greetings



**J McLEOD**

Principal

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## **OUR MISSION**

The Mission of Charlo Primary School is to deliver a high standard of education to all learners through value driven principles.

## **OUR VISION**

The Vision of Charlo Primary School is to provide in the needs of every learner to ensure that they reach their full potential.

## **SCHOOL SONG**

High above our friendly city fair  
We stand upright in faith.  
The blue is from Algoa Bay,  
The gold our anchor safe.

The stars we have for guidance  
To shine upon our way,  
For when we're all together  
You'll always hear us say:  
We come from Charlo, (2)  
Where together we shall prove  
That we come from Charlo (2)  
The school we love so dear.

## **SCHOOL BADGE AND MOTTO**

DESIGNER: MR OTTO HEUNIS

The silver lines and the light blue background symbolises the sea across which our pre-desessors sailed to this land. The stars were used to show them the way, while the anchor of faith also in our Heavenly Father, is our source of strength and also the basis of our Christian Education.

## **OUR SCHOOL**

Charlo Primary School consists of a Pre School section, Pre-Primary and Grade R, a Main Stream section, Grade 1 to 7 and one SNE Class.

Charlo Primary School is a parallel medium school which opened its doors in January 1973 with Mr O B Heunis as the first Principal. Mr J R Viljoen was appointed in March 1974 and retired in 1992. Mr A A E van Schalkwyk was appointed from January 1993 to March 1995. Our present principal, Mr J McLeod was appointed in July 1995.

At present there are over 570 learners attending our school. The number of learners per class varies. The average, however, appears to be 32 learners per class. There is one class for every grade in both the English and Afrikaans stream except the SNE and Pre-Primary Class.

## **STAFF**

The staff consists of a Principal, a Deputy, 4 Heads of Department, 21 teachers, 4 Student Teachers and 1 Part Time Teacher for Xhosa. The administration of the school is in the hands of 3 Secretaries, while two Caretakers, assisted by 6 workers, are in charge of maintenance and the cleaning of the school.

## **PRE-SCHOOL SECTION**

We have two Grade R classes, (1 Afrikaans and 1 English Class) and 2 Pre-Primary classes, (Duel Medium). These classes are administered and financed solely by the school. The Departmental syllabus is followed.

## **PROGRESS REPORT**

Parents will receive a Progress Report at the end of each term. Reporting to parents on progress, takes place twice a year by appointment. Should your child not have reached the required level, it is not his/her fault. It merely means that he/she needs time to develop.

## **DIDACTICAL AID TEAM**

Didactical assistance is given to learners who may have, for some reason, fallen behind in their concepts of Spelling, Written Communication, Reading and Mathematics and yet do not require full time Remedial Aid. Therapists are available at your own cost.

## CULTURAL ACTIVITIES

Junior and Senior Choir, Speech and Drama, Orators Debating Society, SCA, Chess, Entrepreneurs Club, School newspaper as well as an Orff Ensemble.

## EXTRA MURAL ACTIVITIES

### PRE-SCHOOL GROUP

Sport coaching for the Grade R group is done during school hours.

Additional activities for the Pre-School Group at additional costs:

Monkeynastix during school hours in Free Play Time

Art classes on certain afternoons from 15:00 to 17:00 (Contact the School for more information.)

Ballet classes by Susan Zerbst. (Tel: 0843296563)

Jungle Gym Kidz with Mandy. (0833897665)

### SCHOOL GROUP FROM GRADE 1 TO 7

Sport coaching for the Grade 1 and 2 learners are done during school hours.

### GRADE 3 TO 7

#### GIRLS:

Netball  
Hockey & Mini Hockey  
Athletics  
Tennis  
Green Ball Tennis

#### BOYS:

Rugby  
Cricket & Mini Cricket  
Athletics  
Tennis  
Green Ball Tennis

Additional activities for the School Group at additional costs:

Road Running  
Ballet  
Golf

Karate  
PeeWee Sport

## COMPUTER CENTRE

Our school is very proud of our well equipped Computer Centre, where all learners of the school are given the opportunity to personally operate computers. Computer courses are also presented at school to talented learners and parents after hours.

## **AFTER CARE CENTRE**

We also have an after care centre on our school premises. This is administered and financed by the school. Learners are in very good hands and great care is taken in assisting learners with their homework.

## **PARENT TEACHERS ASSOCIATION**

The school boasts a very active P.T.A. All parents are automatically members of the P.T.A. The main purpose of the P.T.A. is to create opportunities where parents and teachers can meet formally and/or socially. The other function of the P.T.A. is to raise funds for the school in order to improve and maintain the facilities at our school.

## **SUPPORTER ASSOCIATION**

The School boasts a very strong supporters association. The sole purpose of the association is to promote parent involvement and to raise funds for Sport and Cultural Activities.

## **BOOKS**

Parents pay school fees per year as set out by the Governing Body and agreed upon by the parents. Parents are responsible for the purchase of the prescribed stationery as well as a calculator and geometry set, where applicable. Parents will be informed about the list of additional requisites.

## **SCHOOL FEES**

The greater part of the income of the school is derived from the parents, in the form of school fees. This is essential for the smooth running of the school. School fees are reviewed annually.

## **TUCK SHOP**

The tuck shop is a private enterprise. All products are affordable and prove to be of a very high quality. The tuck shop is open during break times and after school for business.

## **PRE-SCHOOL GROUP**

Pre-primary learners are invited to buy from our pre-school tuck shop every Friday. Please ensure that your child brings his/her money in a marked money bag. In doing this the learners learn to handle their own money. The use of the tuck shop is not compulsory.

## DAILY ROSTER

### PRE-SCHOOL GROUP:

The School starts every morning at 08:00 and closes at 12:00 for the Pre-Primary Group. The Grade R learners close at 12:30.

### MAINSTREAM

The school starts at 08:00 and closes in the afternoon at 13:30 for the Grade 1 and 2 learners and at 14:10 for Grade 3 to 7 learners. First break is from 10:15-10:35 and second break is from 12:35-12:50 from Mondays to Thursdays. On Fridays school starts at 08:00 but closes at 13:10 for all learners EXCEPT Grade 3 learners who close at 12:25. Break on Fridays is from 10:25 to 10:55.

Sport commences straight after school. (A Sport roster is handed out to pupils at the beginning of the summer season and again at the start of the winter season)

## LEARNING AREAS

Languages  
Mathematics  
Natural Sciences  
Social Sciences (History and Georgraphy)  
Technology  
Economy  
Life Orientation  
Creative Arts

### ADDITIONAL STIMULATION:

Learners are given additional stimulation in the form of project solving exercises and individual projects. During the year short excursions are organised for our learners to visit places of interest. Outdoor excursions are organised for our senior primary learners. The school follows the general knowledge quiz programme "I Know".



## **ANNUAL PRIZE-GIVING**

### **GENERAL ACADEMIC PRIZE-GIVING:**

The principles of CAPS are acknowledged in a general academic prize-giving for all learners. This will take place during school hours in the Viljoen Hall for learners from Grade R to Grade 7. All learners will be included. The process will be divided into two sessions. Before break Grades R – 3 and after break Grades 4 – 7. The LSEN class is included in both groups.

The top achievers will be awarded for overall outstanding academic achievements. This bar will be named as “Academic”. All other bars will be handed out at the general prize-giving.

Parents will be invited to attend and teachers will be responsible for their own classes. Speeches to be delivered will be limited to a word of welcome and a vote of thanks conducted by the head boy and girl of the school.

### **PRESTIGE PRIZE-GIVING**

This will be limited to trophy winners. The numbers are much less as some of the bars were already handed out at the general prize-giving. The sport, academic and cultural aspects will be combined for this prize-giving.

## **CLOTHING BANK**

The school runs a very active clothing bank, where parents can obtain secondhand and new clothing for their children. Parents are also encouraged to donate articles of school clothing to the clothing bank.

Shopping hours during school term are on Tuesdays and Thursdays from 09:00 to 13:00.

## PRESCRIBED SCHOOL UNIFORM

### Boys

#### **Summer:**

White golf shirt with badge  
Grey shorts  
Grey socks with school  
colours  
Black school shoes  
Tracksuit top

#### **Winter:**

School tracksuit  
White golf shirt  
Long grey socks  
Black school shoes  
Track suit top with fleecy  
inner (optional)  
Scarves, beanie and gloves

### Girls

#### **Summer:**

White golf shirt with badge  
Short white socks  
Black school shoes  
Tracksuit top  
Scooter Gr 1 – 7

#### **Winter:**

School tracksuit  
White golf shirt (long sleeve  
optional)  
White socks  
Black school shoes  
Scooter Gr 1 – 7  
Long Grey Socks with school  
colours  
Track suit top with fleecy  
inner (optional)  
Scarves, beanie and gloves

## SPORTS CLOTHING

All the A-Teams play in the colours of Gardens Pick n Pay.

Netball: White Charlo golf shirt, blue Scooter (Quantec), white socks, predominantly white track shoes

Hockey/Mini-Hockey: White Charlo golf shirt, blue Scooter (Quantec), long grey socks with school stripes, predominantly white track shoes

Rugby: Rugby jersey, white shorts

Cricket/Mini cricket: White Charlo golf shirt, white shorts, long grey socks with school stripes, predominantly white track shoes

Athletics: Vests and shorts are provided by the school on a loan basis. Parents may purchase these items from the clothing bank.

Road Running: White Charlo golf shirt, blue Scooter (Quantec) - girls; white shorts – boys. Runners may purchase the clothing items for

athletics from the clothing bank.

Tennis/Mini tennis: Girls - White Charlo golf shirt, blue scooter white socks, predominantly white track shoes

Boys - White Charlo golf shirt, white shorts, white socks, predominantly white track shoes

Physical Education: White Charlo golf shirt, blue Scooter (Quantec) - girls; white shorts - boys

All sports clothes are obtainable from the school's clothing bank. A school tracksuit with badge for all learners participating in interclub or interschool competitions is required. Tracksuits are obtainable through the school. To prevent the loss of clothing it is imperative that each item of school clothing be CLEARLY MARKED. This will greatly assist us in tracing the owner of clothing left at school. Parents are requested to co-operate by insisting that their children are correctly dressed when attending school, in the regulation school dress detailed above. The school accepts no responsibility for the loss of any clothes.

Sponsored clothing items will be used at certain sport codes.

## **SCHOOL RULES (see Code of Conduct)**

## **CHARLO PRIMARY SCHOOL**

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